

Strategic Planning & Budget Committee Minutes

November 4, 2015 – 3:00pm

Room: 9202

Chair: Guy Hamilton*

Vice-Chair: Andrea Kuo*

Note-taker: Lisa Layne*

Administrative/Exempt

Jennifer Coogan

Guy Hamilton*

Cathy Otto*

David Pinter*

Veronica Zura*

Classified Staff

Jenifer Aydelotte*

Ruslana Chernetzka

Paul Fernandez*

Andrea Kuo*

Donna Langley

Faculty

Shana Calaway*

Jim Elenteny

Ginger Villanueva*

Tim Wright*

TBD

Students

Chronos Chow*

Richard Dait*

Laura Humiston*

TBD

TBD

Ex Officio

Bayta Maring*

Stuart Trippel*

Guests

Julie Bathke*

*indicates attendance

- I. Approve minutes from meeting on October 21, 2015

The committee approved the minutes as presented. MSP David/Cathy

- II. Strategic Planning Task Force Update

Stuart shared that the Strategic Planning Task Force met recently to discuss the current draft of the strategic plan. The revisions proposed will then be sent to the Executive Team. The goals will go out to the campus broadly one more time before early winter quarter when the final draft goes to the Board. The community will also be involved in some form. Meetings will be

held on November 12 and November 17, 2015 to look at the College's Mission and Vision and discuss alignment and possible word changes.

III. Accreditation / Core Themes

Bayta reported about the recent Mid-Cycle Accreditation visit. It was noted that there is a great deal of alignment between the Core Themes and Strategic objectives. There is anticipation there will be very measureable objectives out of the plan and almost identical to Core Themes.

Stuart added that the Core Themes can be changed at any time.

IV. Update on Work Groups

- Strategic Plan Alignment for 2016-17 aSAP Process

The group discussed how the upcoming aSAPs will be evaluated, as the upcoming Strategic Plan is still in development. There was also discussion about how to incorporate emerging themes, such as Sustainability, into the upcoming round of proposals.

Potential ways to address this were proposed, including having a drop-down menu with Sustainability (or other themes) added, or a text box for a submitter to explain how an emerging themes fits in to their proposal. Stuart will take these suggestions to ET for further discussion.

The main discussion points on alignment were around transparency of the process and informing submitters on how they will be evaluated. There was also discussion about possible revision to the evaluation sheet.

- aSAP Application Revision

Veronica presented a list of upcoming changes to the aSAP application. These are anticipated to be complete by the end of this calendar year.

- Closing the Loop

Cathy reported that her sub-committee will be receiving Close the Loops reports from the remaining 2014-15 aSAP recipients. There was a discussion about communication and whether concerns should be addressed to the committee or the supervisor.

A spreadsheet will be maintained to track responses. Stuart requested that a list of non-responders be sent to him.

- Innovation Grants (on the Canvas website)

David gave a brief update on the current Innovation Grants. The group discussed the possibility of providing specific due dates for each quarter. There was also a discussion about ways to further promote the Innovation Grant application, including information on the aSAP application website.