

S U M M A R Y

Present: Ann Garnsey-Harter, Ann Martin-Cummins, Barb Kristek, Cheryl Roberts, DuValle Daniel, George Beckley, Khalee Kiazolu, Jerry Owens, Matthew Poon, Nida Haque, Nirmala Savage, Ric Doike-Foreman, Rosie Bellert, Winston Lee, and Veronica Zura

Not in Attendance: Brigitte Kidd, Ed Dilimulati, Fikru Diro, Leah Pearce, Liane Almughirah, Mary Brueggeman, Mary Harding, Alison Stevens and Stuart Trippel

Chair: Jerry Owens

Recorder: Lisa Layne

CHANGES TO MAY 9, 2017 AGENDA

By a thumbs-up consensus, the Council approved the May 30, 2017 agenda after the addition of policy 4726.

REVIEW & APPROVAL OF APRIL 11, 2017 MEETING SUMMARY

By a thumbs-up consensus, the Council approved the April 11, 2017 meeting summary after edits to pages 3, 4 and 5. In addition “of the All Gender Restrooms” was added to the sentence “Director of Facilities Jason Francois was in attendance to help lead the tour”.

OPEN COMMENT PERIOD

ASG President Winston Lee reported that there were 540 smoking survey responses received by students, faculty and staff. Winston indicated he will be meeting with President Roberts to review the survey results and will present a summary of those findings at the May 30th College Council meeting. Winston noted he has also requested to present at the next Board of Trustees meeting on May 24, 2017.

Following a question about the calendar changes for opening during 2017-18, President Roberts confirmed one day was removed from opening week schedule to allow for a professional day of learning to occur in Spring 2018.

SCCFT President DuValle Daniel had a question about Faith or Conscience leave for faculty during Opening Week as Rosh Hashanah occurs Sept 20 – 22 in 2017. It was confirmed that faculty have the ability to take a day of leave for reasons of Faith or Conscience under current College policy.

ASG Policy and Procedure Officer Nida Haque gave a report out on the All Gender Restroom tour which had occurred at the April 11, 2017 Council meeting. It was noted that, as a method to reduce costs, urinals had originally been left in place but covered with a box. Due to issues with vandalism, the urinals have now been removed and future all-gender bathrooms will have urinals are removed before the bathrooms are opened to the public

ELECTION OF CHAIR

By a thumbs-up unanimous consensus, the Council approved the re-appointment of Jerry Owens as Chair.

A recommendation to delay the election of Vice Chair until the fall was also approved. With all Council members in agreement.

POLICY REVIEW

POLICY 5240 – DISTRIBUTION OF MATERIALS AND POSTING OF SIGNS BY STUDENTS, POLICY 5255 – OFF-CAMPUS STUDENTS INVITED SPEAKERS

Director of Personnel Veronica Zura notified the Council that, following Council review and suggested edits, policies 5240 and 5255 have been recommended by the Executive Team to move forward to the Board of Trustees for approval.

POLICY 5328 – SUBSTANCE ABUSE & SEXUALLY TRANSMITTED DISEASE

POLICY 4120 – DRUG & ALCOHOL FREE WORKPLACE (STAFF)

Veronica presented Policy 5328 with the recommendation that it be eliminated, with the pertinent language regarding the College's intention to provide programs related to the education and prevention of substance abuse, moved into Policy 4120.

Suggested edits for Policy 4120 from the Council included adding "on or off" College property or College sponsored (conferences, etc.), not capitalizing "marijuana", take out "students", add "College" to all employees, and change "healthful" to "healthy".

By a thumbs-up consensus, the Council approved the changes to the policies and a recommendation for this to return to the Executive Team for the second review.

POLICY XXXX – COMMUNICABLE DISEASES

Veronica presented the newly created Communicable Diseases policy which included reference Washington rules ([WAC 246-101-010\(8\)](#)) and a link to the [Washington Department of Health](#) within the policy language.

A question was raised as to why the College would need a policy around communicable diseases. Veronica gave an example of an employee with Measles and explained how this policy provides language which helps to ensure that individuals on campus are not exposed to unreasonable risk and that those afflicted with illness are assisted. It was noted that without this policy, the College cannot ask an employee to stay home when suffering from a communicable disease and in order to enforce this policy it will also be made into a rule. President Roberts stated that the College would also ensure that reasonable accommodations are made to the afflicted employee. A suggestion was made to the edit the last paragraph of the policy to add in accommodation language which Veronica noted.

There was a question about whether documents reflecting a student with a confirmed communicable disease would be kept in their student documents with regards to FERPA (The Family Educational Rights and Privacy Act) and HIPAA (Health Insurance Portability and Accountability Act of 1996). Veronica will be following up with Stuart Trippel and John Clark (Office of the Attorney General).

By a thumbs-up consensus, the Council approved the edits to the policies with the recommendation that it return to the Executive Team for their second review.

PREVIEW OF TUESDAY, MAY 30 MEETING

- There will be an update provided on all Steering Committees rather than just the Values Steering Committee.
- Starting in the fall, there will be policies assigned to the Policy Workgroups.

A question was asked about the timeline and turnaround for policies approved by the Board of Trustees. It was confirmed that, following Board approval, policies would be considered finalized and posted to the campus community for their reference.

ADJOURNMENT

The meeting adjourned at 4:02 PM

NEXT MEETING

Tuesday, May 30, 2017 ▪ 2:30 – 4:30 PM ▪ Board Room